

5440-60 Cooperative Career and Technical Education

The holder is authorized to provide coordinating cooperative education services to occupational based programs in grades 9-12.

In order to be judged as competent, the candidate must have the following qualifications:

1. Two years of recent work experience outside of the field of education.
2. Knowledge of the principles and practices useful for developing and implementing a cooperative vocational experience program including knowledge of the world of work.
3. Knowledge of state and federal regulations associated with vocational education and labor and industry.
4. Ability to plan, implement and evaluate a successful cooperative vocational experience program including:
 - a. the ability to survey local business and industry and develop a good working relationship between the school and the business community;
 - b. the ability to provide services to students in the cooperative vocational experience program including conducting orientation, selection and scheduling students for appropriate work sites, and maintaining student records related to the cooperative vocational experience;
 - c. the ability to select safe and appropriate work sites;
 - d. the ability to form an advisory committee of community members to develop placement opportunities;
 - e. the ability to develop and maintain current information on opportunities for student placement;
 - f. the ability to work effectively with employers to develop suitable training programs for students seeking cooperative vocational experience;
 - g. the ability to assist both students and the employer during the training experience including providing information from regular observations at the training site and conferences with the student and employer;
 - h. the ability to evaluate the cooperative vocational education program through maintained contact with program graduates and the business/industrial community.